

**LIBRARY BOARD MEETING
COLLEGEDALE PUBLIC LIBRARY
TUESDAY, APRIL 9, 2013, 7:00 P.M.**

Call to Order: The April 9, 2013, meeting of the Collegedale Public Library (CPL) Board was called to order by the chairperson, Paulette Goodman. Members present: Debbie Baker; Paulette Goodman; Merritt McClafferty; Marcella Morales; Cortney Pope; Mitchell Thiel. Not present: Mary Wagoner-Angelin. Also present: Emily McDonald, Friends of CPL representative; Susan Hauer, LSSI (Library Systems and Services); and Joanne Stanfield, Library Director.

Welcome Guests: Paulette welcomed Susan Hauer. Susan met earlier with City Manager, Ted Rogers, who gave her a copy of his new book on leadership. She would like to invite him to speak at the annual LSSI Day in Chicago at the ALA (American Library Association) Conference in June. He said that the City's strategic planning has been on hold due to annexations, but now annexation is on hold and the City will get back on track with strategic planning.

Approval of Minutes: The minutes of the previous Board meeting were accepted, following a motion to accept by Mitchell Thiel and second by Marcella Morales.

Strategic Planning: Mary Wagoner-Angelin, Emily McDonald, Paulette Goodman, and Joanne Stanfield held an initial meeting to discuss the strategic planning process and possible focus groups. They also identified several people from different community groups that will be asked to join the committee.

Susan mentioned that Ted has been asked to write something for a "welcome packet" for new Collegedale residents. She and Ted discussed strategic planning for the Library and Susan suggested the possibility of increasing service hours by opening on Fridays. She will look into the cost of doing so and present it to Ted for consideration. This would need a recommendation from the Board before going to the City Commission for approval. Discussion followed regarding hours, staffing and statistics. The new budget year starts in July.

Paulette referred to several articles/websites concerning strategic planning: "Libraries: The Next 100 Years," at inthelibrarywithaleadpipe.org; 4thfloor.chattlibrary.org; a program called "Check Out a Person" at humanlibrary.org.

Visit to Signal Mountain Library: Mitchell Thiel reported on a recent visit he made to the Signal Mountain Public Library along with Paulette, Emily, Milli Hammer (president of Friends of CPL), and Joanne. Karin Glendenning is the director and there are three other staff members. It is considered a "recreational library" and the cost for a non-

resident card is \$75. They have a nice history display in the lobby. Their Board is a governing Board, meets once a month, and advertises the position when new Board members are needed.

Friends Report: Emily McDonald reported on plans for National Library Week, including: banners to be posted by Walmart and at Tallant Road; a speaker on Collegedale history, Jon Green; storyteller, Kevin Becker, for Collegedale Kids Club; and a Book Sale. Friends held their first Annual Meeting in January and elected officers and Board members. The next quarterly board meeting is scheduled for April 25, 5:00 P.M. Friends are planning a corporate sponsorship drive in the Fall. A list of businesses has been provided by the City. Paulette suggested making the list available to Board members also.

Children's Book Week: Cortney Pope offered several suggestions for websites, such as Bookflix.net, with ideas for activities for Children's Book Week and some puzzles, word searches, etc. to make available. She will not be able to help during that week, but can help with planning. Library staff will be consulted about something special for Children's Book Week, May 13-19.

Library Report: Joanne Stanfield shared the quarterly report for January-March 2013 and reported on upcoming Library programs, including: National Library Week events; homeschool classes on the Civil War led by children's librarian, Judy Luster; FAFSA (Financial Aid for College) workshop for high school juniors; Dollywood Penguin Players; Summer Reading Program, May 23-July 31. Patron comments and suggestions were shared, including an email regarding time limits on the public computers and request for an exception to the policy that library cards be used only by the cardholder. Options were discussed.

Unfinished Business: Corinne Hill, director of Chattanooga Public Library, has accepted an invitation to attend the July Board meeting and talk about strategic planning. Paulette will schedule the next "good will visit" to the East Ridge Public Library.

Adjournment: With no further business, the meeting was adjourned at 8:30 P.M. The next regularly scheduled meeting of the Library Board is on Tuesday, July 9, 7:00 P.M.