

**LIBRARY BOARD MEETING
COLLEGEDALE PUBLIC LIBRARY
TUESDAY, JULY 9, 2013, 7:00 P.M.**

Call to Order: The July 9, 2013, meeting of the Collegedale Public Library (CPL) Board was called to order by chairperson, Paulette Goodman. Members present: Debbie Baker; Paulette Goodman; Marcella Morales; Mitchell Thiel; Mary Wagoner-Angelin. Not present: Merritt McClafferty; Cortney Pope. Also present: Emily McDonald, Friends of CPL representative; Corinne Hill, Director of Chattanooga Public Library; Susan Hauer, LSSI (Library Systems and Services) on Skype; and Joanne Stanfield, CPL Director.

Chattanooga Public Library Strategic Planning, Corinne Hill: Paulette Goodman welcomed Corinne Hill and Susan Hauer (by way of Skype). Board members introduced themselves to Corinne. She spoke to the Board about changes at the Chattanooga Public Library, their recent strategic planning process, and new technology. The Chattanooga Friends paid for a consultant who assisted in the formation of a team of community leaders, with representatives from the library staff and board, the Friends board, experts in the field, local foundations, city council members, etc. In a one-day session, they discussed “What could the Chattanooga Public Library be?” and identified four key areas of focus for the next 3-5 years: Customer Access; Technology and Digital Initiatives; Responsive Collections; Transformation. These broad priorities guide decisions about spending. There is a monthly review process and the board is constantly informed about where the library is in the strategic plan. Corinne advised the Collegedale Library Board to focus on providing the citizens of Collegedale with the absolute best library services the City can afford. She emphasized that the Library is a business and there’s nothing free about it.

Approval of Minutes: The minutes of the previous Board meeting were accepted, following a motion to accept by Mitchell Thiel and second by Marcella Morales.

Collegedale Public Library Strategic Planning, Mary Wagoner-Angelin: The committee will meet next Wednesday, July 17, 5:30 PM. Members include: Emily McDonald, Vice-President of the Friends of CPL Board; Paulette Goodman, CPL Board Chairperson; Katie Lamb, City Commissioner; Marcella Morales, CPL Board member; and Joanne Stanfield, CPL Director. Susan Hauer will be in Collegedale for the meeting. Collegedale City’s strategic planning process was on hold for a period of time due to annexation, but has resumed. Debbie Baker noted that the City just hired a full-time engineer and that one of City Planner Kelly Martin’s two part-time assistants is moving to full-time. She agreed that we need to incorporate the Library into the City’s strategic planning process. Debbie shared that the Commission passed the new budget, which included an increase for the Library to cover the hiring of a new staff person and allow for opening on Fridays.

Friends Report, Emily McDonald: The April book sale raised over \$500. Friends have received a check from Better World Books for over \$134. The Friends recently gave CPL \$1,000 for the purchase of 59 audiobooks from Recorded Books. Friends agreed to fund the Library’s participation in the State READS program (Regional Ebook and Audiobook

Download System) with OverDrive, the company used by the Library now in consortium with Signal Mountain and East Ridge Libraries. This requires a one-time equity fee of \$2,100 and \$3,000 per year, which is the current amount that the Library pays OverDrive. Debbie Baker suggested that the Commission might be willing to pay the \$2,100 fee. Other Friends' plans include the following: participation in the BiLo Boosters program; application for a Walmart community grant; a corporate membership drive in the Fall; an Open House and membership drive during National Friends of the Library Week in October; incentives for new memberships and renewals; and acknowledging Friends' members and Friends' accomplishments. There was some discussion about a suggestion to have a concession booth at the September 1 Fireworks in the Park as a fundraiser.

Library Report, Joanne Stanfield: The furniture for the new Teen Space is scheduled to arrive July 16. Furnishings were purchased with capital funds in the Collegedale City budget and the logo was created by teen patron Andrew James-Catalano. New Library hours will go into effect September 3 by which time an eighth staff member should be on board. Friday hours will be 10-5; Monday-Thursday 10-7; Saturday and Sunday 1-5. The April-June Quarterly Report and a Calendar of upcoming events were distributed. The Summer Reading Program is in full swing with a total of 1,122 children, teens, and adults signed up in seven weeks. Last year's total for signups was 845. Circulation for June was almost 5,000 more items borrowed or renewed than in April. Patron comments were shared, as well as staff concerns about adopting a policy regarding unattended children and disruptive behavior.

Unfinished Business: Paulette will reschedule the good will visit to the East Ridge Public Library.

Adjournment: With no further business, the meeting adjourned. The next regularly scheduled meeting of the Library Board is on Tuesday, October 8, 7:00 P.M. Business will include the election of officers.