

**COLLEGEDALE PUBLIC LIBRARY  
BOARD MEETING  
TUESDAY, April 9, 2019**

**CALL TO ORDER:** Nikki Johnson

The Board of Collegedale Public Library met on Tuesday, April 9, 2019 at 7:00 P.M. Members present:

- Nikki Johnson
- Stanley Cottrell
- Phil Garver
- Mitchell Thiel
- John Willis
- Susan Johnson
- Kevin Kibble

Also present:

- Natalie Wright, Director
- Kelly Hicks, Liaison for Friends of the Library

Absent:

- Heidi Marshall

The meeting was called to order by Nikki Johnson, Chair.

**APPROVAL OF MINUTES:**

The minutes of the previous meeting on January 8, 2019 were distributed to each member and approved.

**NEW BOARD MEMBERS:**

Nikki introduced Susan Johnson and Kevin Kibble. All present were asked to introduce themselves for the benefit of new members and to tell a little bit about themselves. Phil Garver was also introduced as the newly assigned Commissioner member of the board. Mitchell Thiel, who was leaving the board this term, was recognized for his service as a founding member of the Collegedale Library Board.

It was noted that both Susan and Kevin will be finishing the existing terms of the board members that they replaced to keep the staggered 3 year cycle.

## **FRIENDS OF THE LIBRARY REPORT:**

Kelly Hicks reported on the new and returning officers of the Friend of the Collegedale Public library:

- Nancy Ridge, President
- Bambi Johns, Vice President
- Reita Bandy-Valentine, Treasurer
- Debbie Hicks, Secretary
- Julie Rutledge, Membership Secretary

Kelly also shared the upcoming Author Talk events, the dates for the next booksale, and talked about the Little Free Library. Board members asked if people were adding books to the Little Free Library, and Kelly reported that mostly they were not.

## **QUARTERLY LIBRARY REPORT:**

Natalie Wright reported on the Library's activities:

- Paul Wilson turned in his resignation. Leah Hatch will be assuming his position as Librarian. Morag Greaney and Cassidy Lathim will also receive more hours, and the 20 hour Library Associate position will be advertised.
- All staff will be attending the TLA Conference in Chattanooga in April for staff development.
- Inventory is nearly finished.
- Outreach opportunities in the last quarter included a table at Greenbriar Cove's Lifestyle Fair and McKee's Employee Wellness Fair.
- The new Ancestry database has had much success with 3218 searches in the first 2 months. The library has held beginner genealogy classes and helped a Boy Scout troop get their genealogy badge.
- 7 ukuleles started circulation along with beginner ukulele books and DVDs. DVDs are proving particularly in demand so more will be ordered.
- Also added a Rock and Mineral sample STEM kit after receiving requests.
- Applied for a BIG READ NEA grant, winners will be announced at the end of April.
- Ted approved a Fines Amnesty Day. Just need to choose a date.
- LS&S has hired a graphic designer to the marketing team. Ted has approved us going forward with getting a library logo. Board also approved going forward with a new logo.

## **UNFINISHED BUSINESS:**

- Ted and the city lawyer approved going ahead with the Food for Fines and Paper for Fines partnerships with the Samaritan Center. The citizen who complained was informed that we would continue the relationship. Phil Garver noted that it was important that the

citizen feel like he was being heard. It was noted that the citizen was offered further communication in the form of a face-to-face meeting but did not pursue it.

- The Board supported going ahead with a Fines Amnesty Day now that the city has approved the idea.

**NEW BUSINESS:**

- Nikki Johnson suggested that the Board officers have specifically assigned duties; the Board chair has too many duties which ought to be delegated to other positions. Kevin Kibble suggested that the Vice-chair take on some of the Chair's work. Nikki wanted the Board to look at the current list of duties and to discuss in anticipation of codifying some officer duties at the next meeting.

Meeting adjourned at 8:15 p.m.